RABINDRA BHARATI UNIVERSITY
56A, B.T. Road, Kolkata – 700050

Admission Notice : FC/ PG-D/04/24   **Date : September 03, 2024**

The University invites online applications for admission to 2 year integrated Master of Library and Information Science (dual degree: B.Lib.I.Sc + M.Lib.I.Sc.), B.Ed. Special Education in Visual Impairment (B.Ed. Spl. Ed. in V.I.) and B.Ed. Special Education in Hearing Impairment (B.Ed. Spl. Ed. in H.I.), Diploma in Tagore Literature and Post Graduate Diploma in Manuscriptology and Palaeography (PGDMP) programme under the Faculty of Arts in the session 2023-2024.

Application Forms can be filled up **Online** on the University admission portal **https://online.rbu.net.in** from **03/09/2024 to 17/09/2024**.

Academic Programme:

1) 2 year integrated Master of Library and Information Science {(B.Lib.I.Sc. 1-year duration consisting of 2 Semester of 6-months each) + (M.Lib.I.Sc 1-year duration consisting of 2 Semester of 6-months each.)}**:**

A) Eligibility criteria for admission

(a)   **For Fresher candidates:**

 Any person having Graduation with honours (10+2+3 pattern) or Master's degree (with honours) or a technical degree (of the pattern 10+2+4 or 10+2+5) such as Engineering, Computer Application, Pharmacy, Law etc. of any other U.G.C recognized University or Institute.

(b)   **For Deputed candidates:**

 Graduation with honours and working experience as a full-time salaried staff in any Govt./ Govt. aided Libraries/recognized institution (Govt. or semi Govt.).

(c)   **For Certificate -holders in Library Science:**

 Graduation with honours with certificate in Library Science.

B) Break of studies for Fresher candidates:

 Fresher candidates having break of studies for more than two years would not be eligible for admission i.e. the last degree obtained should not be prior to 2022.
  The condition of break of studies is not applicable to Deputed candidates.

In **integrated Master of Library and Information Science (M.Lib.I.Sc.) course**, 04 (four) seats are reserved for Foreign / NRI students against a higher rate of tuition fees. In case of non-availability of Foreign / NRI students, Indian students may be considered in those seats against the same higher rate of tuition fees.

C) Preparation of Merit Lists:

 Merit list for admission to integrated Master of Library and Information Science (M.Lib.I.Sc.) course will be prepared as per the following chart:

Name of the course	Name of examinations	Percentage of marks obtained	Highest marks allotted	Grade Marks after conversion
Integrated M.Lib.I.Sc.	(i) M.P. or its equivalent		10	
	(ii) H.S. its equivalent		20	
	(iii) B.A (Hons.) or 10+2+4		30	
	(iv)) M.A./M.Sc or 10+2+5		30	
	(v) Certificate courses	Below 40%	01	

	40 to 50	02	
	51 to 60	03	
	61 to 70	04	
	71 to 80	05	
	81 to 90	06	
	91 to 100	07	
(vi) For Deputed candidate: 1 (one) mark for each completed year of service in Library (No fraction of year would be counted)			
Total Grade Marks =			

D) **How to Convert**:

In order to convert the marks to credit marks, % (percentage) of marks obtained in any examination be divided by 100 and multiplied by the highest marks allotted in the self- assessment form e.g. an applicant obtaining 60 % marks in Madhyamik Examination be divided by 100 and multiplied by 10 to get Grade marks of 6.

2) B.Ed. Special Education in Visual Impairment (B.Ed. Spl. Ed. In V.I.)

Eligibility criteria for admission:

a. Candidates with at least 50% (45% for SC/ST/OBC/PH) marks either in the Bachelor's Degree and/or in the Master's degree in Social Sciences/Humanities/ Sciences, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% (50% for SC/ST/OBC/PH) marks or any other qualification equivalent thereto, are eligible for admission to the programme.

b. **Break-of-Studies:** Fresher candidates having break of studies for more than two years (i.e. the last degree obtained should not be prior to 2022) would not be eligible for admission.

Norms being adopted for preparation of merit list for provisional admission

Self Assessment Form / Conversion Chart (Candidate has to fill up the Self Assessment proforma correctly)

Sl.no.	Academic Programme	Name of examinations	Percentage of marks obtained	Highest marks allotted	Grade Marks after conversion
.	B.Ed. Special Education in Visual Impairment (B.Ed. Spl. Ed. In V.I.)	(i) M.P. or its equivalent		10	
		(ii) H.S. its equivalent		20	
		(iii) B.A (Hons.) OR		30	
		(iv) B.A. (Pass)		10	
		(v) M.A./M.Sc		30	
		(vi) M.Phil. OR		05	
		(vii) Ph.D.		10	
				Total Grade Marks =	
Grade marks will be awarded only at single stage of Degree level i.e. either (iii) B.A (Hons.) OR (iv) B.A. (Pass)/ vi) either M.Phil.OR(vii) Ph.D.					

3) B.Ed. Special Education in Hearing Impairment (B.Ed. Spl. Ed. in H.I.)

Eligibility criteria for admission:

a. Candidates with at least 50% (45% for SC/ST/OBC/PH) marks either in the Bachelor's Degree and/or in the Master's degree in Social Sciences/Humanities/ Sciences, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% (50% for SC/ST/OBC/PH) marks or any other qualification equivalent thereto, are eligible for admission to the programme.

b. **Break-of-Studies:** Fresher candidates having break of studies for more than two years (i.e. the last degree obtained should not be prior to 2022) would not be eligible for admission.

Norms being adopted for preparation of merit list for provisional admission

Self Assessment Form / Conversion Chart (Candidate has to fill up the Self Assessment proforma correctly)

Sl.no.	Academic Programme	Name of examinations	Percentage of marks obtained	Highest marks allotted	Grade Marks after conversion
.	B B.Ed. Special Education in Hearing Impairment (B.Ed. Spl. Ed. In H.I)	(i) M.P. or its equivalent		10	
		(ii) H.S. its equivalent		20	
		(iii) B.A (Hons.) OR		30	
		(iv) B.A. (Pass)		10	
		(v) M.A./M.Sc		30	
		(vi) M.Phil. OR		05	
		(viii) Ph.D.		10	
				Total Grade Marks =	

Grade marks will be awarded only at single stage of Degree level i.e. either (iii)B.A (Hons.) OR (iv) B.A. (Pass)/ vi) either M.Phil.OR(vii) Ph.D.

4) **Diploma in Tagore Literature: (1 - year)**
   a) **Minimum Eligibility:** Madhyamik or its equivalent. Students from any stream with Graduate or Post-Graduate qualifications may also apply.
   b) **Admission Procedure**: Admission to the Diploma in Tagore Literature will be taken according to the marks obtained in Madhyamik or its equivalent**.**

5) **Post Graduate Diploma Course in Manuscriptology and Palaeography(PGDMP) :(1-year)**
   a) Eligibility : Master's degree in any subject from any UGC recognized University.
      (Knowledge in Sanskrit and Devanagari script will be Desirable).
   b) **Admission Procedure:** Admission to the PG Diploma Course in Manuscriptology and Palaeography will be taken according to the marks obtained in Master's degree or its equivalent. Knowledge in Sanskrit and Devanagari script is predominant.

Reservation of Seats

1. Reservation of seats for the reserved categories of ST/SC/OBCA/OBCB/EWS/PWD will be as per the West Bengal Higher Educational Institutions (Reservation in Admission) Rules, 2013 and EWS reservation will be as per Notice No.339-Edn(CS)/OM-74L/2023 dated 26/05/2023 of the Higher Education Dept. Govt. of West Bengal.

Reserved category candidate from the state other than West Bengal will be treated as unreserved category.

Exercise of Option:

As per Govt. Rules, the candidates belonging to reserved categories (SC/ST/OBC) who have found place in the general merit list on the basis of their merit will also be placed in the merit list for the reserved categories of candidates. It is mandatory for such candidates to exercise their option on whether they would like to be placed in the general merit list or the separate merit list for reserved categories of candidates. Admission would be made as per the option exercised by the candidates. The option once exercised shall not be altered under any circumstances.

How to Apply:

The applicants are advised to follow the instructions noted hereunder while filling up the Application Forms online:

- In order to apply online, applicants have to register themselves first.
- During registration, applicant will be asked to provide an e-mail id and a mobile number, these must be valid ones because initial login password will be sent to the provided e- mail id and mobile number via SMS, and in future, all correspondences in this regard may be made to these e-mail id and the given mobile no. via SMS.
- Applicants must provide valid email id & mobile number. else the registration process will not be completed.

- After registration, the password will be sent to the registered e-mail id and mobile number.
- It is recommended that the applicant should change their password on the first log in, if required.
- After successful login, applicant will be required to select course(s) he / she may wish to apply and check the eligibility first. Once found eligible he / she can fill up rest of the Admission Form
- An applicant will be required to upload scanned copy of mark sheet of Higher Secondary and Hons. examination, his/her scanned Photograph and Signature during filling up the admission form, therefore, he/she is advised to keep these ready before filling up the admission form.

- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Next' or 'Previous' button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form.

- After filling up all required information to submit the same, applicant must agree with the given declaration, clicking on check box. It is important to note that, once it is submitted, the information already entered cannot be altered under any circumstances. Therefore, they are advised to be sure about the accuracy and relevance of the filled up information before clicking the **submit** button.

  The automatically generated **AIN (Application Identification Number) number** shall be treated as unique identification number for an application during the admission process. Therefore, any Application Form erroneously downloaded and printed without automatically generated **AIN (Application Identification Number) will not be accepted under any circumstances.**

Publication of Lists & Modes of Admission

- **Admission procedure, schedule, Intake & Fees in details will be notified later.**

General Instructions and Information to the Applicants :

1. No student will participate in, abet or propagate ragging in the University campus and hostels as per order of the Hon'ble Supreme Court.

2. Candidates applying for more than one subject will have to apply separately followingprocedures mentioned above.

3. Candidates admitted elsewhere in any degree course must submit certificate or any other relevant document showing cancellation from the said degree course at the time of admission. Failing which, his/her candidature will be treated as cancelled.

4. No candidate will be allowed for admission to pursue two or more concurrent degree courses (regular/external) simultaneously as per UGC norms.

5. Candidates interested in admission will be required to collect all information regarding interview/test and admission dates in this regard from the University Website: www.rbu.ac.in. and online.rbu.net.in from time to time.

6. Admission of a candidate will be cancelled if any information given by him/her is found to be wrong or suppressed.

7. Submission of application Forms for admission does not imply any right to admission and selection for admission does not assure accommodation in UniversityHostels.

8. The list of the Candidates selected for interview/written test /admission will generallybe treated as cancelled as soon as the corresponding last date is over.

9. Candidates applying for more than on subject will have to apply separatelyfollowing procedures mentioned above.

10. Duly filled-in downloaded application form should be signed by the candidate and his/her parent/guardian at the given spaces of the form.

11. The duly filled-in application form along with self-attested copies of all mark sheets, certificates and other relevant documents, has to be retained by the candidate.

12. **The applicant is not required to submit the hard copy of duly filled-in downloaded Application Form to the University.** However, the hard copy of dulyfilled-in downloaded Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be preserved for future reference.

13. In case of any disputes, the decision of the University will be final and binding to all concerned.

Secretary, Faculty Councils