

RABINDRA BHARATI

UNIVERSITY56A, B. T. ROAD,

KOLKATA-700050

Admission Notice For the Faculty of Arts

Admission Notice: FC/PGA/01/2021 September 03, 2021

The University invites online applications for admission to **Post-graduate** academic programmes (M.A) of 2-years duration consisting of 4 Semesters of 6- months each in the following subjects under the Faculty of Arts in the session 2021-2022. Online Application canbe made on the University Website: www.rbu.ac.in and www.online.rbu.net.in from **05/09/2021 to 15/09/2021**.

A. Academic Programmes:

(i) M.A. (Two years, under semester system) in Bengali, English, Sanskrit, History, Economics, Philosophy, Political Science, Geography, Sociology and Hindi

Eligibility: Graduation with Honours or its equivalent under 10+2+3 system from any U.G.C. recognized University in the concerned subject

Break of study permissible up to only 2 years i.e the candidates who have passed Graduation with Honours or its equivalent in 2021, 2020 & 2019 are only eligible to apply.

Applicants will be admitted to these courses according to their merit as per norms prescribed by the University

(ii) M.A. in Education (Two year, under semester system)

Eligibility: Honours Graduate or its equivalent (under 10+2+3 system) from any U.G.C. recognized University in the concerned subject. or Honours Graduate or its equivalent (under 10+2+3 system) in any subject with B.Ed from any U.G.C. recognized University.

Note: Post Graduate or its equivalent (under 10+2+3 system) with B.Ed. is not eligible to apply.

Break of study permissible up to only 2 years i.e the candidates who have passed Graduation with Honours or its equivalent in 2021, 2020 & 2019 are only eligible to apply.

Applicants will be admitted to these courses according to their merit as per norms prescribed by the University

(iii) M.A. in Journalism and Mass Communication (Two year, under semester system)

Eligibility: Honours Graduate or Post Graduate with honours or its equivalent under 10+2+3 system from any U.G.C. recognized University in any subject are eligible to apply.

Break of study permissible up to only 2 years i.e the candidates who have passed Graduation with Honours or Post Graduation with honours or its equivalent in 2021, 2020 & 2019 are only eligible to apply.

Applicants will be admitted to these courses according to their merit as per norms prescribed by the University

B. Self-Financed Academic Programmes: M.A. (2 - year under semester system):

(i) Subjects: Geography

Eligibility : Graduation with Honours or its equivalent under 10+2+3 system from any U.G.C. recognized University in the concerned subject.

Break of study permissible up to only 2 years i.e the candidates who have passed Graduation with Honours or its equivalent in 2021, 2020 & 2019 are eligible to apply. Admission to the above courses will be taken according to merit as per norms prescribed by the University.

(ii) Subjects: Environmental Studies and Human Rights and Human Development (a) Environmental Studies: Graduation with Honours or its equivalent under 10+2+3 System in any subject from any U.G.C. recognized University.

Break of study permissible up to only 2 years i.e the candidates who have passed Honours or its equivalent in 2021, 2020 & 2019 are eligible to apply.

Admission to the above courses will be taken according to merit as per norms prescribed by the University.

- (i) **Human Rights and Human Development**: Graduation with Honours or it equivalent from any UGC recognized University in any subject of Social Sciences, management and law (3yrs/5yrs) under 10+2+3 system with 50% marks in aggregate (30% for SC/ST and 36% for OBC-A & OBC-B candidates).
- (ii) For freshers: Break of study permissible up to only 2 years i.e the candidates who have passed Graduation with Honours or its equivalent in 2021, 2020 & 2019 are eligible to apply.

Exception may be made for the candidates already working in Army / Paramilitary force / Police or in any human rights organization / NGO.

(iii) Academic Programmes: Master of Social Work (MSW) (2 – year self financing under semester system)

Minimum Eligibility : Graduation with Honours or its equivalent under 10+2+3 system from any U.G.C. recognized University in any subject.

Break of study permissible up to only 2 years i.e the candidates who have passed Graduation with Honours or its equivalent in 2021, 2020 & 2019 are only eligible to apply. Admission to the above courses will be taken according to merit as per norms prescribed by the University.

C. Norms being adopted for preparation of merit list:

- 1. For the subjects: Bengali, English, Sanskrit, Political Science, History, Philosophy, Economics, Education. Mathematics, Geography, Sociology, Hindi, Environmental Studies, M.S.W, Journalism and Mass Communication & Human Rights and Human Development
- (a) H.S or its equivalent 50 (on pro-rata basis when full score will be considered equivalent) [(best 4 subjects other than Environmental Education (ENVS)]
- (b) Honours or its equivalent 50 (on pro-rata basis when full score will be considered equivalent) Aggregate of the total score (a + b = total score) will be counted towards preparation of provisional merit lists which will be subject to verification.

Publication of Master Lists, Provisional Merit Lists & Modes of Admission:

Subjects: Bengali, English, Sanskrit, Political Science, History, Philosophy, Economics, Education. Mathematics, Geography, Sociology, Hindi, Environmental Studies and M.S.W **Master Lists** of the Candidates for the above subjects will be published on the University website on 16/09/2021.

Rectification of Master List(if any): 17/09/2021 & 18/09/2021 Rectified Master List Published: 21/09/2021

: 1st Provisional Merit list of the candidates selected for admission in the above subjects and other details will be published on the University website on **24/09/2021**.

Online Provisional Admission through Payment Gateway: On 25/09/2021 to 30/09/2021 the selected candidates will be required to pay the Course fee. Once again the candidate will be offered to pay through Payment Gateway. After successful transaction of payment of Course fee, the candidate will be treated as admitted provisionally. Please note that this provisional admission will be categorically treated as cancelled, if the information particularly marks entered during the filling up of Application Form do not tally with the actual marks reflected on the original mark sheets.

Date of commencement of classes: 25/10/2021.

Admission Confirmation: For confirmation of admission, provisionally admitted candidates must bring the duly filled—in downloaded Application Form bearing AIN and all original mark-sheets, SC/ST/OBC/PWD certificates issued by the competent authority (in case of candidates belonging to SC/ST/OBC/PWD category), and other relevant documents for physical verification. Only after successful verification, the provisional admission will be confirmed. If any discrepancies are found during verification of documents, marks, scores, etc. the provisional admission in the respective academic programme will be categorically cancelled and no refund of payment will be made. No further application for rectification will be entertained at this stage.

A set of hard copy of duly filled-in downloaded Application Form along with self- attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required. **Date of Confirmation will be notified later**.

D. Reservation of Seats:

- 1. Reservation of seats for the reserved categories of ST/SC/OBC-A&B/PWD(PH) will be as per the West Bengal Higher Educational Institutions (Reservation in Admission) Rules, 2013. Reserved category candidate whose Reservation Certificate issued by the Competent authority, Govt. of West Bengal are only will be treated as reserved category.
- **2.** Exercise of Option:

As per Govt. Rules, the candidates belonging to reserved categories (SC/ST/OBC) who have found place in the general merit list on the basis of their merit will also be placed in the merit list for the reserved categories of candidates. It is mandatory for such candidates to exercise their option on whether they would like to be placed in the general merit list or the separate merit list for reserved categories of candidates. Admission would be made as per the option exercised by the candidates. The option once exercised shall not be altered under any circumstances.

- 3. Few seats are reserved in each course for Foreign / NRI students against a higher rate of tuition fees. In case of non-availability of Foreign / NRI students, Indian students may be considered in those seats against the same higher rate of tuition fees. For these seats, applicationwill be invited after the admission of 2nd merit list. Such applications will have to be downloaded from the University website by entering the system generated Application Identification Number (AIN) and the date of birth as entered during online application for admission. Therefore, it is to be noted that only the candidates who have already submitted online application for admission in this session i.e. 2021-2022, will get the chance to apply.
- 4. Sports quota is applicable only in the subjects under the Faculty of Arts.

E. Course fees:

1. Course Fees to be paid at the time of admission in 1st Semester:

- **2. (i) Subjects:** Bengali, English, History, Political Science, Sanskrit, Philosophy, Hindi and Sociology: **Rs.1765/-**+ additional Bank Charge and for Foreign Students Rs. **4415/-** + Additional BankCharge
- **3.** (ii) **Subject:** Economics: **Rs.1965/-** + additional Bank Charge and for Foreign Students Rs. **5115/-**+ Additional Bank Charge
- **4.** (iii) **Subject:** Education: **Rs.** 3015/-+ additional Bank Charge and for Foreign Students Rs. 4315/- + Additional Bank Charge
- **5.** (iv) Subject: Journalism and Mass Communication: Rs. 6415/-+ additional Bank Chargeand for Foreign Students Rs. 7315/-+ Additional Bank Charge
- **6.** (v) **Subjecy**: Geography, Environmental Studies: Rs. **6815**/-+ additional Bank Chargeand for Foreign Students Rs. **7315**/-+ Additional Bank Charge
 - **7.** (vi) Subject: Human Rights and Human Development Studies: Rs. 5815/- + additional Bank Charge and for Foreign Students Rs. 7315/-+ AdditionalBank Charge
- **8.** (vii) Subject: Master of Social Work: Rs. 10568/- + additional Bank Charge and forForeign Students Rs. 11888/-+ Additional Bank Charge.

F. How to Apply:

The applicants are advised to follow the instructions noted hereunder whilefilling up the Application Forms online:

- In order to apply online, applicants have to register themselves first.
- During registration, applicant will be asked to provide an e-mail id and a mobile number, these must
 be valid ones because initial login password will be sent to the provided e- mail id and mobile
 number via SMS, and in future, all correspondences in this regard may be made to these e-mail id
 and the given mobile no. via SMS.

- Applicants must provide valid email id & mobile number. else the registration process will not be completed.
- After registration, the password will be sent to the registered e-mail id and mobile number.
- It is recommended that the applicant should change their password on the first log in, if required.
- After successful login, applicant will be required to select course(s) he / she may wish to apply and check the eligibility first. Once found eligible he / she can fill up rest of the Admission Form
- An applicant will be required to upload scanned copy of mark sheet of Higher Secondary and Hons. examination, his/her scanned Photograph and Signature during filling up the admission form, therefore, he/she is advised to keep these ready before filling up the admission form.
- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Next' or 'Previous' button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form.
- After filling up all required information to submit the same, applicant must agree with the given declaration, clicking on check box. It is important to note that, once it is submitted, the information already entered cannot be altered under any circumstances. Therefore, they are advised to be sure about the accuracy and relevance of the filled up information before clicking the submit button. The automatically generated AIN (Application Identification Number) number shall be treated as unique identification number for an application during the admission process. Therefore, any Application Form erroneously downloaded and printed without automatically generated AIN (Application Identification Number) will not be accepted under any circumstances.

G.General Instructions and Information to the Applicants:

- 1. No student will participate in, abet or propagate ragging in the University campus and hostels as per order of the Hon'ble Supreme Court.
- 2. Candidates applying for more than one subject will have to apply separately following procedures mentioned above.
- 3. Candidates admitted elsewhere in any degree course must submit certificate or any other relevant document showing cancellation from the said degree course at the time of admission. Failing which, his/her candidature will be treated as cancelled.
- 4. No candidate will be allowed for admission to pursue two or more concurrent degreecourses (regular/external) simultaneously as per UGC norms.
- 5. Candidates interested in admission will be required to collect all information regarding interview/test and admission dates in this regard from the University Website: www.rbu.ac.in. and www.online.rbu.net.in from time to time.
- 6. Admission of a candidate will be cancelled if any information given by him/her is found to be wrong or suppressed.
- 7. Submission of application Forms for admission does not imply any right to

- admissionand selection for admission does not assure accommodation in University Hostels.
- 8. The list of the Candidates selected for interview/written test /admission will generally betreated as cancelled as soon as the corresponding last date is over.
 - 9. Candidates applying for more than on subject will have to apply separately following procedures mentioned above.
- 10. Duly filled-in downloaded application form should be signed by the candidate andhis/her parent/guardian at the given spaces of the form.
- 11. The duly filled-in application form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of Bank payment receipt, has to be retained by the candidate.
- 12. The applicant is not required to submit the hard copy of duly filled-in downloaded Application Form to the University. However, the hard copy of duly filled-in downloaded Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be preserved for future reference.
- 13. In case of any disputes, the decision of the University will be final and binding to all concerned.

Secretary, Faculty Councils

Schedule for Admission in MA in the Faculty of Arts :-

As desired by the Hon'ble Vice-Chancellor, the following schedule for admission to P. G Courses in the Various Subjects under the Faculty of Arts in 2021-22 session is hereby notified for information to all concerned:

- i) Publication and Notification of Advertisement in the website (www.rbu.ac.in / www.online.rbu.net.in): 05/09/2021
- ii) Publication and Notification of Advertisement in the Newspaper : on or before 03/09/2021
- iii) Availability of online Admission form: 05/09/2021 to 15/09/2021
- iv) Publication of Master List: 16/09/2021
- v) Rectification of Master List: 17/09/2021 to 18/09/2021.
- vi) Rectified list published: 21/09/2021
- vii) Publication of 1st Provisional Merit List: 24/09/2021
- viii) Online Provisional Admission: 25/09/2021 to 30/09/2021
- x) Commencement of Class :25/10/2021
- x) Confirmation of Admission through verification of original documents in the Faculty office: Notify later



✓ <u>Step By Step Procedure For Online Application</u>

Go to https://www.rbu.ac.in
GO TO STUDENT LOGIN FOR ADMISSION
CLICK ON CREATE NEW ACOUNT
CLICK ON THE NEW ONLINE ADMISSION TO CREATE YOUR USER ACCOUNT ACCORDINGLY
CLICK ON THE LOGIN BUTTON AND ENTER WITH USER NAME AND PASSWORD (AS CREATED)
GO TO MENU OPTION FROM THE LEFT NAVIGATION AND CLICK ON THE "NEW ADMISSION" BUTTON
CLICK ON THE "APPLY FOR NEW PROGRAM" BUTTON
Click Here To Complete Your Application
FILL UP ELIGIBILITY STATUS
BASIC DETAILS
QUALIFICATION
UPLOAD DOCUMENT
PREVIEW FORM
PAYMENT DETAILS (Admission Fees Not Require. Please submit your Application)



✓ How to Apply

- ✓ First Log-On to the https://www.rbu.ac.in → Click on Admission Option
- ✓ Click on → Student Login for Admission

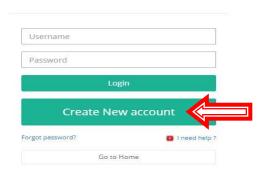


- ✓ If you already have created an account, then click on **Existing Student Login** and then put registered username and password and then click on login
- ✓ Otherwise Click on Create New Account



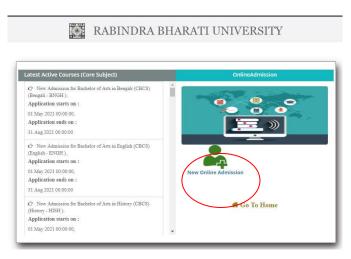
Student Login

Once you have created your account details Please Login to access all Admission resources and get updates on Admision-related activates.



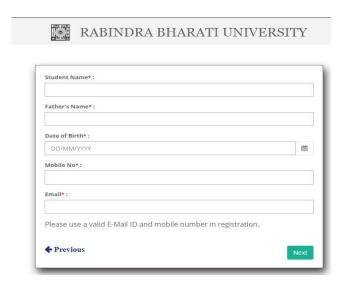
Contact U

✓ Click on → New Online Admission





- ✓ Please fill up the Mandatory (*) fields and kindly fill-up an activate connection number and valid email-id for OTP generation
- ✓ Then Click on **Next**



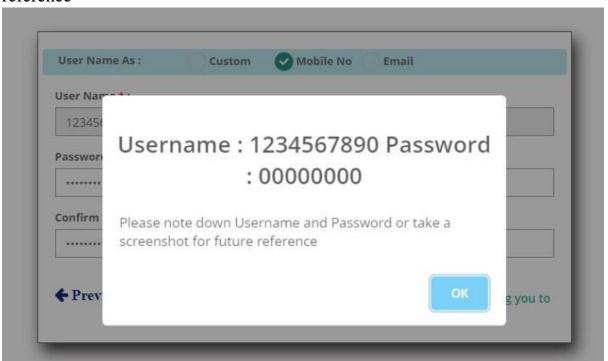
✓ Please enter the **5 Digit OTP**, send on your registered Mobile No and E-mail ID and then click on **Verify OTP**



- ✓ You can generate your **username** by
- ✓ Your Custom Data
- ✓ Your Registered Mobile Number
- ✓ Your Registered Email-ID
- ✓ Create your password minimum 8 chara
- ✓ Re-enter the above given password
- ✓ Click on **Submit** Button



✓ Your registered **Username and Password** will be shown for future reference



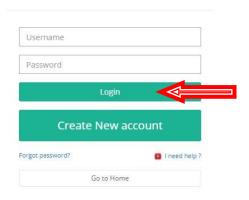
✓ Put your registered Username and Password and then click on **Login**



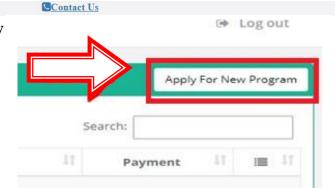
RABINDRA BHARATI UNIVERSITY

Student Login

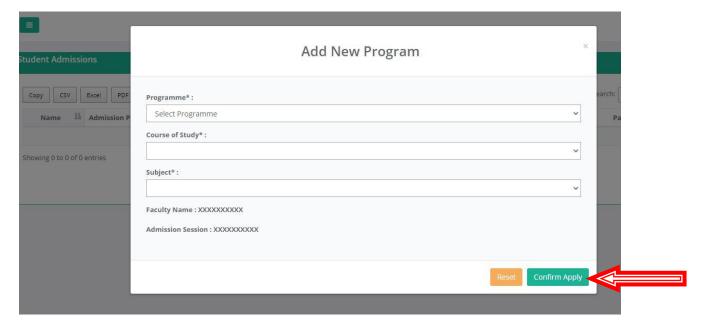
Once you have created your account details Please Login to access all Admission resources and get updates on Admision-related activates.



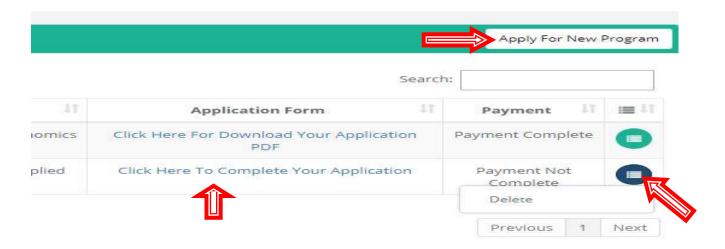
✓ Click on → Apply For New



✓ Select Program Name, Course of Study and Subject form the list and then click on **Confirm Apply**

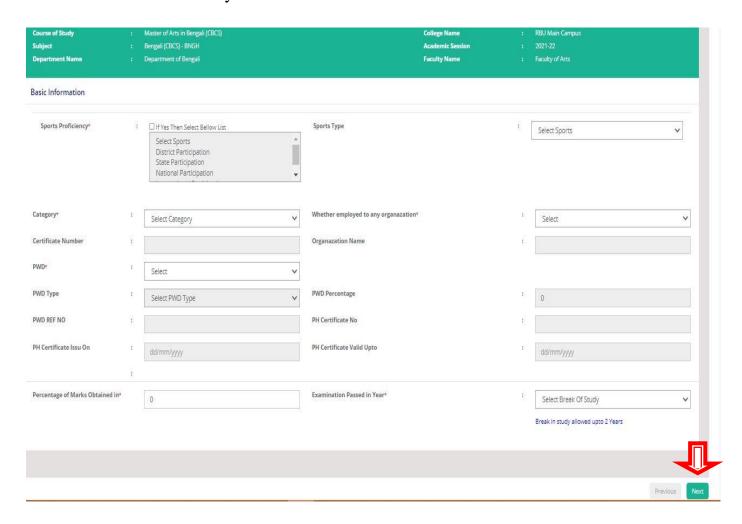


- ✓ Click on "Click Here To Complete Your Application" for fill-up the Application details
- ✓ If you choose wrong program by mistake then you can also delete the program by clicking on the 3 lines from the right corner of the program list and the click on **Delete**



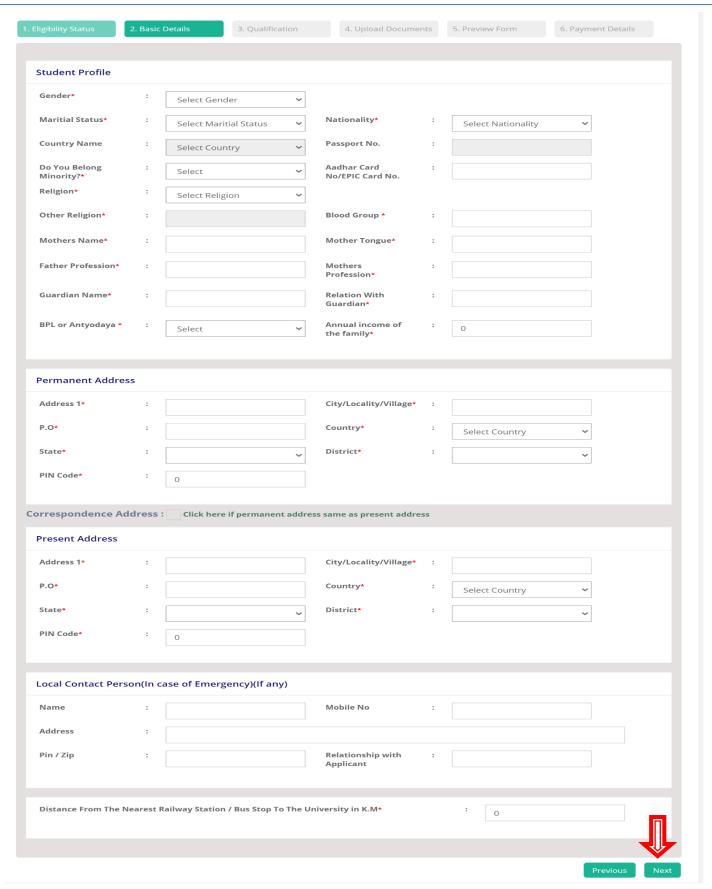


✓ <u>Application Page No 1</u> → <u>Eligibility Status</u> → Please fill up the required fields with your <u>Eligibility Status</u> details and then click on next. (*) Fields are Mandatory.



✓ <u>Application Page 2</u> → Basic Details → Please fill up the required fields with your Basic Details and then click on next. (*) Fields are Mandatory.

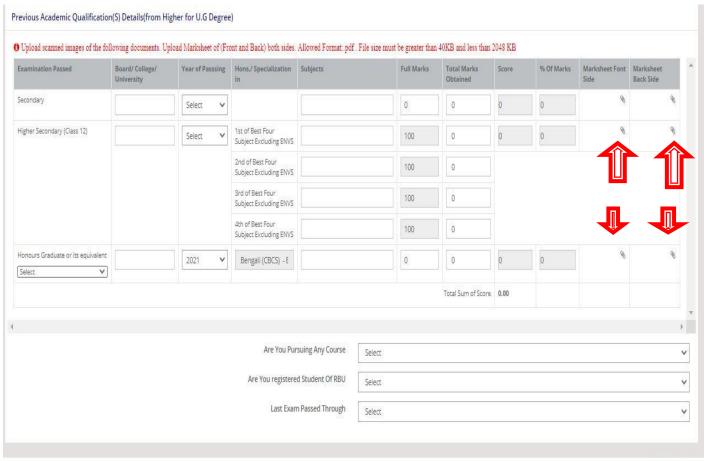




✓ <u>Application Page 3</u> → <u>Qualification</u> → Please fill up the required fields with your <u>Qualification Details</u>. Upload your Secondary and Higher Secondary Exam's Mark sheet and Certificate in .pdf format. File size



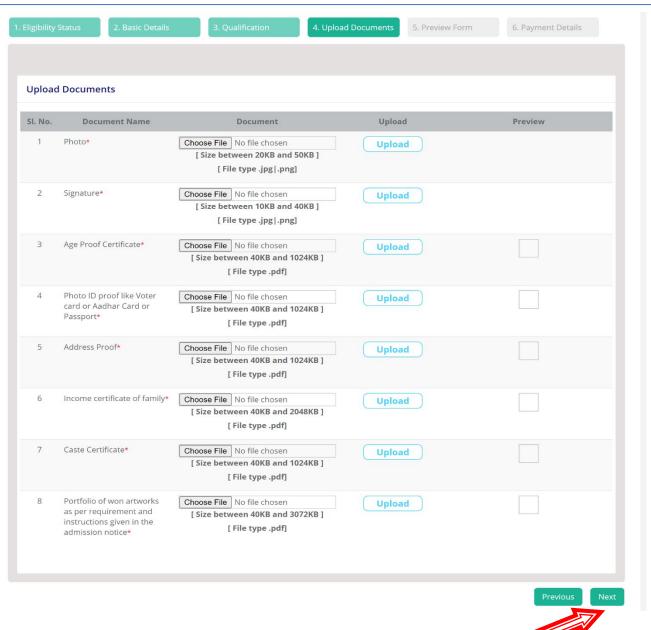
greater than 40KB and less than 2048 KB. After filling-up the page 3, click on **Next**.





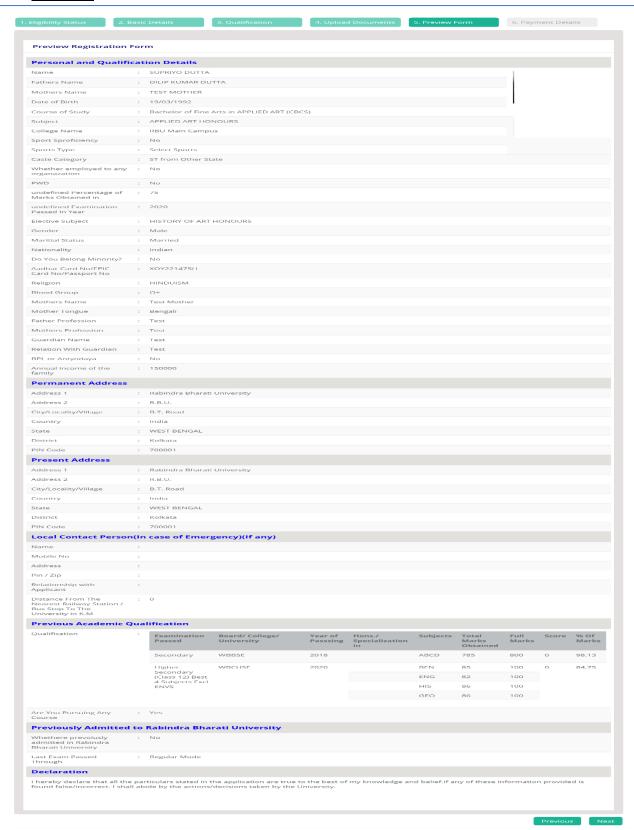
✓ <u>Application Page 4</u> → <u>Upload Documents</u> → Please upload all the required documents in mentioned size and format. After Choose file, please click on <u>Upload</u> button to preview the document. After upload all the documents, please click on <u>Next</u>





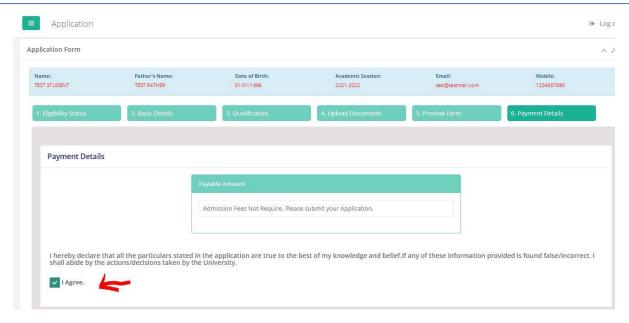
- ✓ <u>Application Page 5</u> → <u>Preview</u> → Preview all your filled-up data carefully and click on next.
- ✓ If any changes required then click on **Previous** Button → correct your data → click on next and so on.



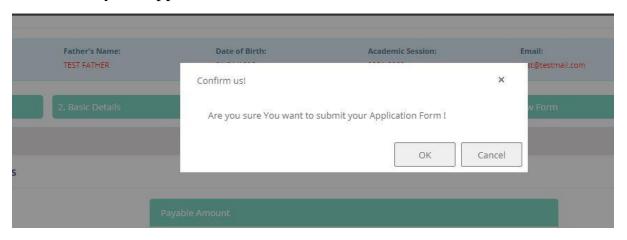


✓ <u>Application Page 6</u> → <u>Payment Details</u> → Click on "I Agree" and click on <u>Submit</u>

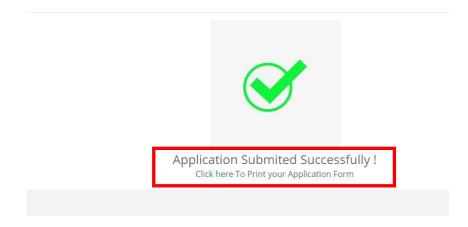




✓ Confirm your Application Submission or Cancel.



✓ After Submission the Application → Click on "Click Here" to download your application form.



✓ If you forgot to download the application from this page, you can download it anytime from your login dash-board.



