

56A, B. T. ROAD, KOLKATA-700050

Admission Notice For the Faculty of Fine Arts

Admission Notice: FC/PGF/02/2021 September 03, 2021

The University invites online applications for admission to **Post-graduate** Courses M.A) of 2-year duration consisting of 4 Semesters of 6- months each in the following subjects under the **Faculty of Fine Arts** in the session 2021-2022. Online Application can be made on the University Website: www.rbu.ac.in and www.rbu.ac.in from 05/09/2021 to 15/09/2021.

Academic Programmes: M.A. (2 – year under semester system): Subjects:

Rabindra Sangeet, Vocal Music, Dance, Drama, Musicology, Instrumental Music, Percussion and Western Classical Music.

Note:

- (i) **Instrumental Music** includes the following instruments: Sitar, Sarod, Violin, Flute, Esraj, Harmonium, Santoor and Guitar (Hawaiian).
- (ii) Western Classical Music includes the following instruments: Piano, Violin, Guitar.
- (iii) **Percussion** includes the musical instruments: Tabla, Pakhwaj and Khole.
- (iv) Instrumental Music, Western Classical Music and Percussion these three subjects are under the Department of Instrumental Music.

Eligibility: Honours Graduate/ Post Graduate with Honours from any U.G.C. recognized University in any subject or its equivalent having special aptitude in the concerned subject areeligible to apply.

Break of study permissible up to only 2 years i.e the candidates who have passedGraduation

with Honours or its equivalent in 2021, 2020 & 2019 are only eligible to apply.

Reservation of Seats:

- 1. Reservation of seats for the reserved categories of ST/SC/OBC-A&B/PWD(PH) will be as per the West Bengal Higher Educational Institutions (Reservation in Admission) Rules, 2013. **Reserved category candidate whose Reservation Certificate issued by the Competent authority, Govt. of West Bengal are only will be treated as reserved category**.
- 2. As per Govt. Rules, the candidates belonging to reserved categories (SC/ST/OBC) who have found place in the general merit list on the basis of their merit will also be placed in the merit list for the reserved categories of candidates. It is mandatory for such candidates to exercise their option on whether they would like to be placed in the general merit list or the separate merit list for reserved categories of candidates. Admission would be made as per the option exercised by the candidates. The option once exercised shall not be altered under any circumstances.
- 3. Few seats are reserved in each course for Foreign / NRI students against a higher rate of tuition fees. In case of non-availability of Foreign / NRI students, Indian students may be considered in those seats against the same higher rate of tuition fees. For these seats, application will be invited after the admission of 2nd merit list. Such applications will have to be downloaded from the University website by entering the system generated Application Identification Number (AIN) which has already been submitted for consideration of admission. Therefore, it is to be noted that

only the candidates who have already submitted application form for admission in this session i.e. 2021-22, will only getthe chance to apply.

4. Sports quota is not applicable in the subjects under the Faculties of Fine Arts.

Admission procedure

- 1. In view of the present pandemic, the entire admission process including the admission test for admission to M.A. Academic Programmes under the Faculty of Fine Arts in 2021-22 academic session would be conducted online through the University's own IT infrastructure and platform.
- 2. Admission Test would be conducted in **2 (two) phases** as noted below:

(a) Phase-I: Practical Test [Full marks: 50]

At the time of submission of application for admission, candidates would have to upload a raw, unedited 'home-made' video of their performance of 4-5 minutes duration recorded in MP4 format on the topic/s to be selected by the concerned department and mentioned in the admission notification. In the video, the candidate should be clearly visible during his/her performance. Preferably, no accompanying instruments should be played during the performance and/or background music to be added to the video. The post-production editing is strictly prohibited. The recorded video would have to be submitted by the candidates online as per instructions to be provided on university's admission website. Only the candidates, shortlisted based on their performance as stated above, would be admitted to Theoretical Test in Phase-II to be held on such date/s as would be notified in the university website.

(b) Phase-II: Theoretical Test (Written Test) [Full marks: 30]

Online MCQ based admission test would be conducted on prescribed syllabus of the department. There would be 15 (fifteen) questions of 2 (two) marks each. There would be no negative marking for wrong answer. The online test would be conducted through university's own examination platform.

(c) Academic marks of H.S. or its equivalent- Full score-20

The candidates obtaining at least 40% marks (out of a total of 50) in Practical Test (30% for SC/ST/PWD and 36% for OBC-A&B candidates) would qualify in the **Phase-I of Admission Test** and would be eligible for the **Phase-II of the Admission Test i.e. Online Proctored Theoretical Test** (**Online Proctored Written Test**) having the same qualifying marks i.e. 40% out of a total of 30. The result of the qualified candidates would be published on the University website. The marks of the Phase-I and Phase-II of the Admission test would be made available to the Secretary, Faculty Councils by the external agency to be hired for the admission test, for taking necessary action and also for record. Aggregate of the total score (a + b + c = total score) would be counted towards preparation of merit lists which would be subject to verification.

Course fees:

1. Course Fees to be paid at the time of admission for 1st Semester :

(i) Subjects: Rabindra Sangeet, Vocal Music, Instrumental Music, Percussion, Dance, Drama and

Western Classical Music: Rs.1965/-+ additional Bank Charge.

For **Foreign Students**: Rs.5115/- + additional Bank Charge.

(ii) Subject: Musicology: Rs.3265/- + additional Bank Charge

For **Foreign Students**: Rs.4065/- + additional Bank Charge

How to Apply:

The applicants are advised to follow the instructions noted hereunderwhile filling up the Application Forms online:

- In order to apply online, applicants have to register themselves first.
- During registration, applicant will be asked to provide an e-mail id and a mobile number, these must be
 valid ones because initial login password will be sent to the provided e-mail id and mobile number via
 SMS, and in future, all correspondences in this regard may be made to these e-mail id and the given
 mobile no. via SMS.
- Applicants must provide valid email id & mobile number. else the registration process will not be completed.
- After registration, the password will be sent to the registered e-mail id and mobile number.
- It is recommended that the applicant should change their password on the first log in, if required.
- After successful login, applicant will be required to select course(s) he / she may wish to apply and check the eligibly first. Once found eligible he / she can fill up rest of the Admission Form.
- An applicant will be required to upload scanned copy of mark sheet of Higher Secondary and Hons. Examination, his / her scanned Photograph and Signature during filling up the admission form; therefore, he/she is advised to keep these ready before filling up the admission form.
- An applicant will be required to upload video clippings of his/her performance in the concerned subject as per instruction given in the notification.
- If the applicant does not have all required information at the time of filling the form, he/she can save the incomplete application as a draft (by clicking on 'Next' or 'Previous' button) and log out. Later, by login back to his/her account again he/she may complete the rest of application form.
- After filling up all required information to submit the same, applicant must agree with the given declaration, clicking on check box. It is important to note that, once it is submitted, the information already entered cannot be altered under any circumstances. Therefore, they are advised to be sure about the accuracy and relevance of the filled up information before clicking the **submit** button.
- After **Submission** of the application, applicant will be able to download or take print out of the filled up 'Application Form' bearing the **AIN** (**Application Identification Number**) and his / her other information.
- The automatically generated **AIN** (**Application Identification Number**) **number** shall be treated as unique identification number for an application during the admission process. Therefore, any Application Form erroneously downloaded and printed without automatically generated **AIN** (**Application Identification Number**) will not be accepted under any circumstances.
- The applications, once applied by the Applicant cannot be cancelled or altered

General Instructions and Information to the Applicants:

1. No student will participate in, abet or propagate ragging in the University campus and hostels as

- per order of the Honorable Supreme Court.
- 2. Candidates applying for more than one subject will have to apply separately following procedures mentioned above.
- 3. Candidates admitted elsewhere in any degree course must submit certificate or any other relevant document showing cancellation from the said degree course at the time of admission. Failing which, his/her candidature will be treated as cancelled.
- 4. No candidate will be allowed for admission to pursue two or more concurrent degree courses (regular/external) simultaneously as per UGCnorms.
- 5. Candidates interested in admission will be required to collect all information regarding interview/test and admission dates in this regard from the University Website: www.rbu.ac.in.
- 6. Admission of a candidate will be cancelled if any information given by him/her is found to be wrong or suppressed.
- 7. Submission of application Forms for admission does not imply any right to admission and selection for admission does not assure accommodation in University Hostels.
- 8. The list of the Candidates selected for interview/written test /admission will generally be treated as cancelled as soon as the corresponding last date is over.
- 9. Candidates applying for more than on subject will have to apply separately following procedures mentioned above.
- 10. Duly filled-in downloaded application form should be signed by the candidate and his/her parent/guardian at the given spaces of the form.
- 11. The duly filled-in application form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of Bank payment receipt, has to be retained by the candidate.
- 12. The applicant is not required to submit the hard copy of duly filled-in downloaded Application Form to the University. However, the hard copy of duly filled-in downloaded Application Form along with self-attested copies of all mark sheets, certificates and other relevant documents and copy of payment receipt will be required only at the later stage during admission test and if the candidate is provisionally selected for admission.
- 13. In case of any disputes, the decision of the University will be final and binding to all concerned.

Secretary, Faculty Councils

Schedule for Admission in MA in the Faculty of Fine Arts :-

As desired by the Hon'ble Vice-Chancellor, the following schedule for admission to P.G Courses in the Various Subjects under the Faculty of Fine Arts in 2021-22 session is hereby notified for information to all concerned:

- i) Publication and Notification of Advertisement in the website (www.rbu.ac.in / www.online.rbu.net.in): 05/09/2021
- ii) Publication and Notification of Advertisement in the Newspaper : on or before 03/09/2021
- iii) Availability of online Admission form: 05/09/2021 to 15/09/2021
- iv) Publication of Master List: 16/09/2021
- v) Video clipping evaluation and Preparation of result by concerned department: 21/09/2021
- vi) Notice for Theoretical Test and publication the list of qualified candidates for Theoretical Test on: 23/09/2021
- vii) Theoretical Test: 25/09/2021.
- viii) Publication of 1st Provisional Merit List: 29/09/2021
- ix) Online Provisional Admission: 30/09/2021 to 03/10/2021
- x) Commencement of Class :25/10/2021
- xi) Confirmation of Admission through verification of original documents in the Faculty office: Notify later.



✓ <u>Step By Step Procedure For Online Application</u>

Go to https://www.rbu.ac.in
GO TO STUDENT LOGIN FOR ADMISSION
CLICK ON CREATE NEW ACOUNT
CLICK ON THE NEW ONLINE ADMISSION TO CREATE YOUR USER ACCOUNT ACCORDINGLY
CLICK ON THE LOGIN BUTTON AND ENTER WITH USER NAME AND PASSWORD (AS CREATED)
GO TO MENU OPTION FROM THE LEFT NAVIGATION AND CLICK ON THE "NEW ADMISSION" BUTTON
CLICK ON THE "APPLY FOR NEW PROGRAM" BUTTON
Click Here To Complete Your Application
FILL UP ELIGIBILITY STATUS
BASIC DETAILS
QUALIFICATION
UPLOAD DOCUMENT
PREVIEW FORM
PAYMENT DETAILS (Admission Fees Not Require. Please submit your Application)



✓ How to Apply

- ✓ First Log-On to the https://www.rbu.ac.in → Click on Admission Option
- ✓ Click on → Student Login for Admission

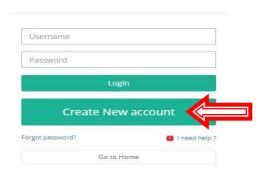


- ✓ If you already have created an account, then click on **Existing Student Login** and then put registered username and password and then click on login
- ✓ Otherwise Click on Create New Account



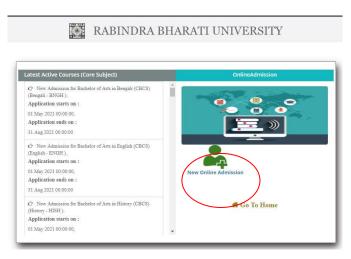
Student Login

Once you have created your account details Please Login to access all Admission resources and get updates on Admision-related activates.



Contact U

✓ Click on → New Online Admission





- ✓ Please fill up the Mandatory (*) fields and kindly fill-up an activate connection number and valid email-id for OTP generation
- ✓ Then Click on **Next**



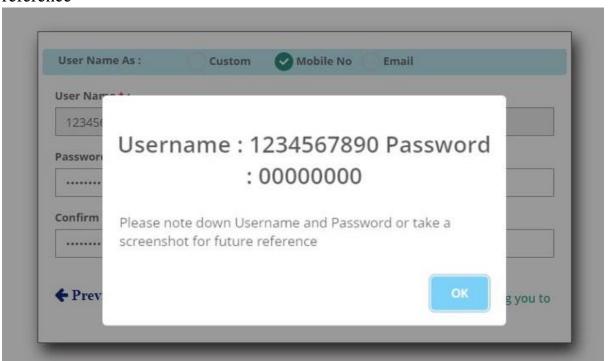
✓ Please enter the **5 Digit OTP**, send on your registered Mobile No and E-mail ID and then click on **Verify OTP**



- ✓ You can generate your **username** by
- ✓ Your Custom Data
- ✓ Your Registered Mobile Number
- ✓ Your Registered Email-ID
- ✓ Create your password minimum 8 chara
- ✓ Re-enter the above given password
- ✓ Click on **Submit** Button



✓ Your registered **Username and Password** will be shown for future reference



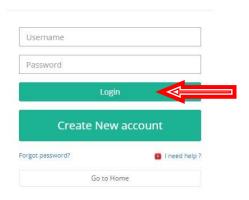
✓ Put your registered Username and Password and then click on **Login**



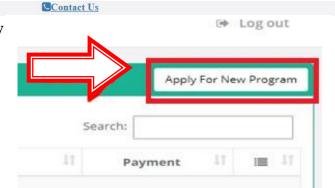
RABINDRA BHARATI UNIVERSITY

Student Login

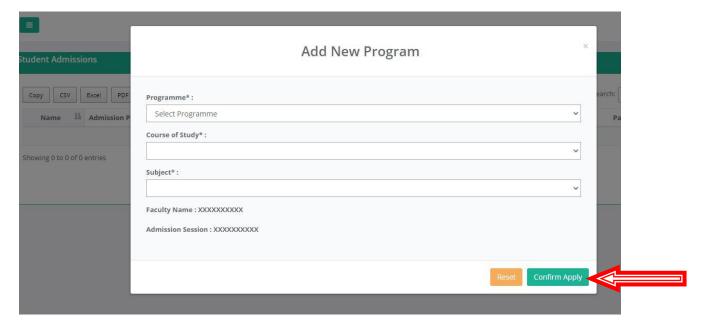
Once you have created your account details Please Login to access all Admission resources and get updates on Admision-related activates.



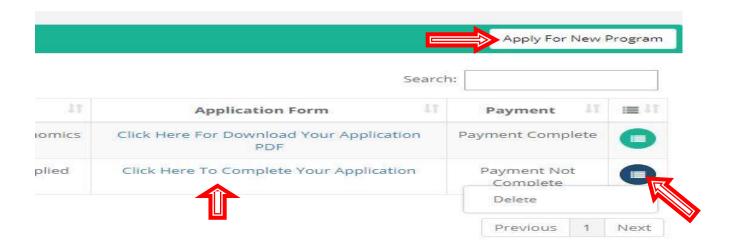
✓ Click on → Apply For New



✓ Select Program Name, Course of Study and Subject form the list and then click on **Confirm Apply**

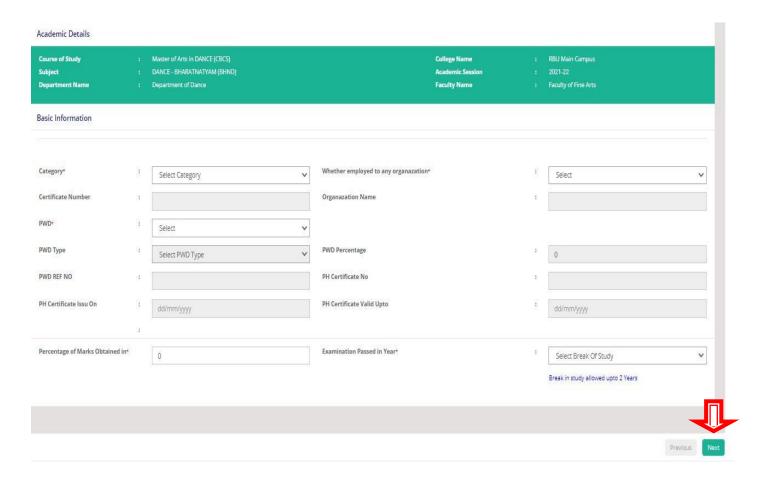


- ✓ Click on "Click Here To Complete Your Application" for fill-up the Application details
- ✓ If you choose wrong program by mistake then you can also delete the program by clicking on the 3 lines from the right corner of the program list and the click on **Delete**



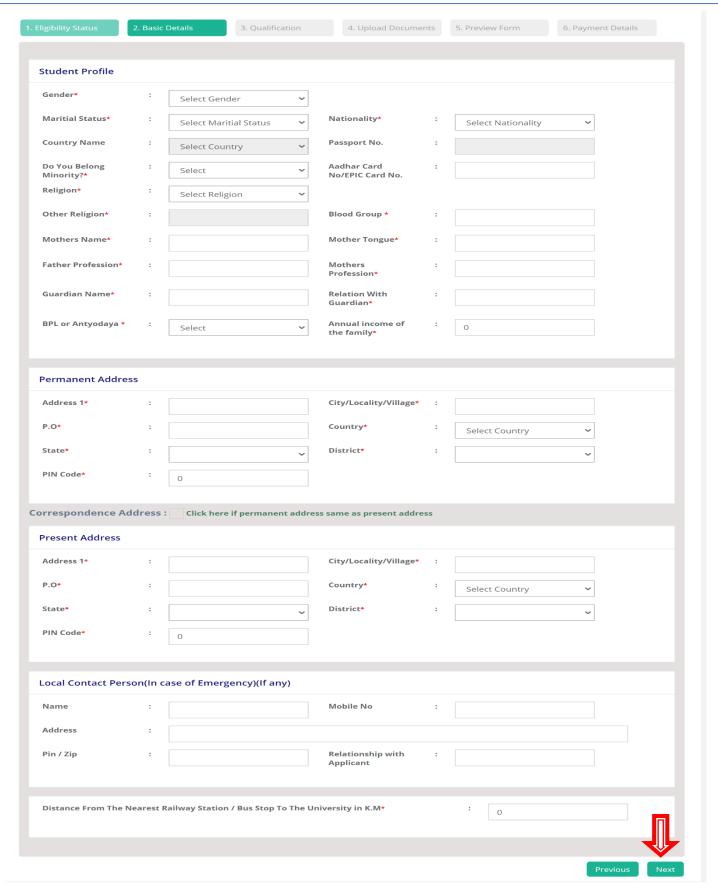


✓ <u>Application Page No 1</u> → <u>Eligibility Status</u> → Please fill up the required fields with your <u>Eligibility Status</u> details and then click on next. (*) Fields are Mandatory.



✓ <u>Application Page 2</u> → Basic Details → Please fill up the required fields with your Basic Details and then click on next. (*) Fields are Mandatory.

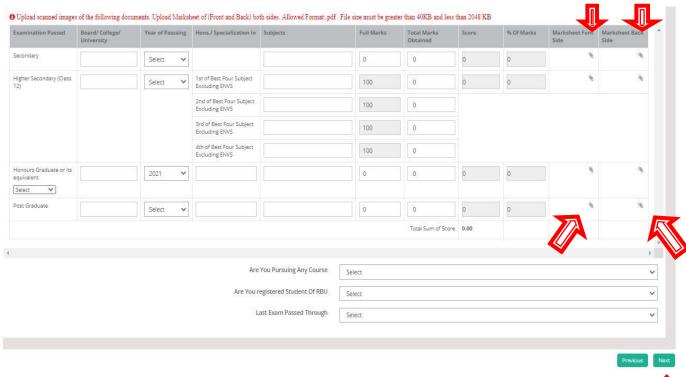




✓ <u>Application Page 3</u> → <u>Qualification</u> → Please fill up the required fields with your <u>Qualification Details</u>. Upload your Secondary and Higher Secondary Exam's Mark sheet and Certificate in .pdf format. File size

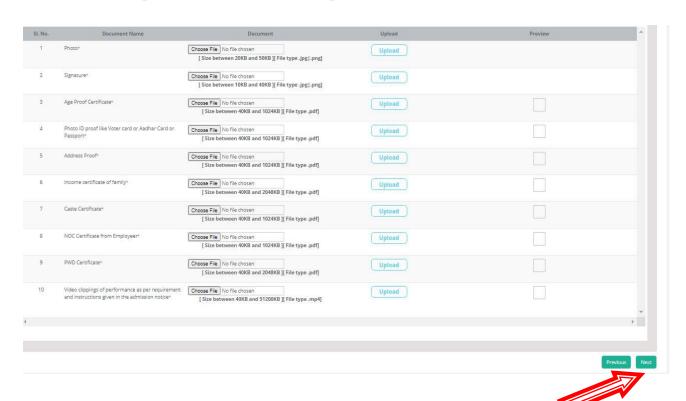


greater than 40KB and less than 2048 KB. After filling-up the page 3, click on **Next**.



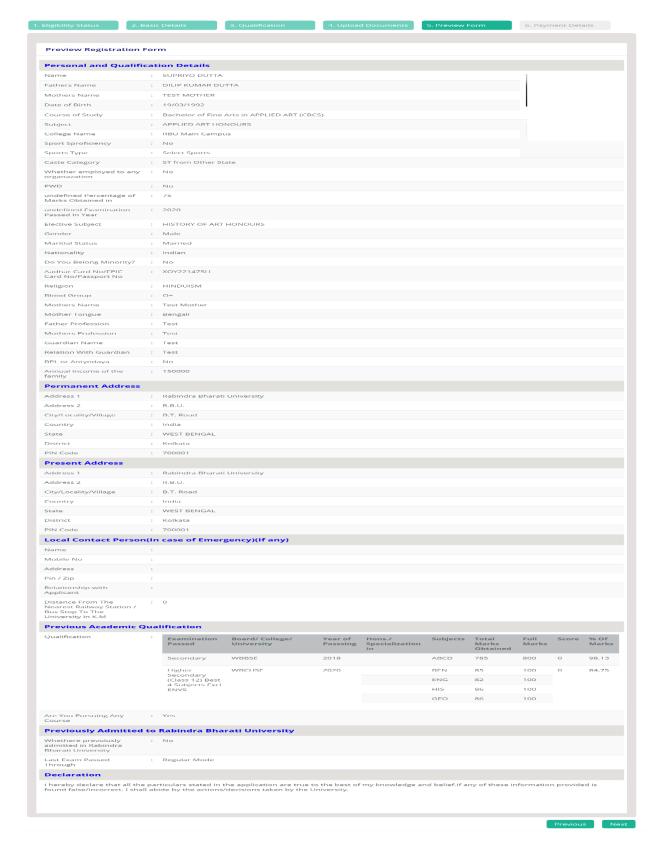
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✓ <u>Application Page 4</u> → <u>Upload Documents</u> → Please upload all the required documents and artworks or video in mentioned size and format. After Choose file, please click on <u>Upload</u> button to preview the document. After upload all the documents, please click on <u>Next</u>



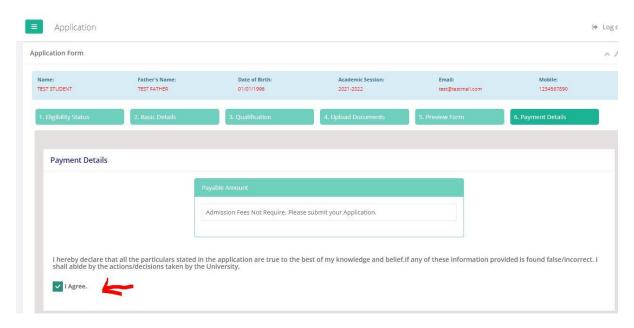


- ✓ <u>Application Page 5</u> → <u>Preview</u> → Preview all your filled-up data carefully and click on next.
- ✓ If any changes required then click on **Previous** Button → correct your data → click on next and so on.

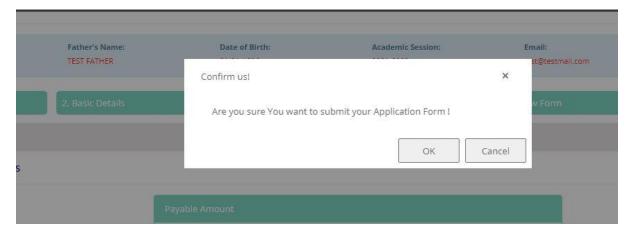




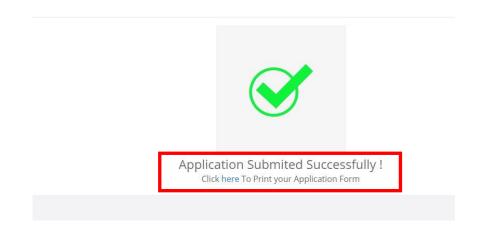
✓ <u>Application Page 6</u> → <u>Payment Details</u> → Click on "I Agree" and click on <u>Submit</u>



✓ Confirm your Application Submission or Cancel.



✓ After Submission the Application → Click on "Click Here" to download your application form.





✓ If you forgot to download the application from this page, you can download it anytime from your login dash-board.

